

**NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION
FULL COMMISSION
Minutes**

October 29, 2014

ROLL CALL

MEMBERS PRESENT:

PAUL MILLAN, VICE-CHAIR
GEORGE BORNEMANN, SEC.-TRES.
RICHARD BAKOVKA
ROCKY GILNER
THOMAS HAFERMAN
HARLAND LEE
CRAIG McEWEN
BETTYE NALL
JERRY NILES
RON NYE
THOMAS RUDOLPH
FRANK SAAL, Jr.
PAUL SCHUMAN
EDMUND WAFLE
KENNETH WINTERS

STAFF PRESENT:

DENNIS LAWRENCE
ANDY FAUST
FRED HEIDER
DARRYL LANDEAU
PAULA PRIEBE
COLEMAN PEIFFER

MEMBERS NOT PRESENT:

ROBERT LUSSOW, CHAIR
BUCKY DAILEY
BOB EGAN
VIRGINIA HEINEMANN
JIMMY LANDRU, Jr.
JERRY NELSON
KIM SIMAC
DOUG WILLIAMS

GUESTS PRESENT:

PAM SMITH, Guest

1.) CALL TO ORDER:

MR. MILLAN, Vice-Chair, called the meeting to order at 11:05 A.M. in the Birch Room at the Best Western Midway Hotel & Hoffman House in Rib Mountain. He mentioned that Chairperson LUSSOW recently had back surgery and was unable to attend.

2.) AUDIENCE COMMENT:

MR. MILLAN asked guests and staff to introduce themselves. Following introductions, he asked if they had any comments they would like to make. There were none. He then introduced NCWRPC's newest planner Paula Priebe. Paula is a recent UW-Milwaukee graduate and will work in the area of land use.

3.) APPROVAL, ADDITIONS, OR CORRECTIONS TO THE AGENDA AS MAILED:

MR. MILLAN asked if there were any additions or corrections to the Agenda as mailed. There being none, MR. RUDOLPH made a motion to approve the agenda as mailed, seconded by MR. WAFLE. Motion carried.

4.) APPROVAL, ADDITIONS, OR CORRECTIONS TO THE MINUTES OF JULY 30, 2014 COMMISSION MEETING:

MR. MILLAN asked if there were any additions or corrections to the Minutes as mailed. There being no additions or correction MS. NALL made a motion to approve the minutes, and MR. BORNEMANN seconded this motion. Motion carried.

5.) BUSINESS & DISCUSSION:

5.1 Chairperson's Report

MR. MILLAN was filling in for the Chairperson and did not have a report. He thanked everyone for attending the meeting.

5.2 Executive Committee's Report

MR. MILLAN reported that the Executive Committee reviewed several items. He stated that the financial report presented was accepted and that the committee approved a five-year office lease at the current location. Part-time employee benefits were discussed as were e-mail back-up procedures. The 2015 Annual Budget was discussed in detail and was recommended for approval. Staff salaries adjustments were also approved.

5.3 Resolution 2014-8: Adoption of 2015 DOT Work Plan

MR. LANDEAU reviewed the 2015 DOT Work Program that was provided in their packets. Each year the NCWRPC needs to approve by Resolution the Work Plan to maintain the designation as a Rural Transportation Planning District. He highlighted some of the projects that would be worked on over the year.

MR. SAAL made a motion to approve Resolution 2014-8 adopting the work plan, and MR. McEWEN seconded this motion. Motion carried.

5.4 Resolution 2014-9: Adoption of 2015 Annual Budget

MR. LAWRENCE reviewed the Annual Budget, which was recommended by the Executive Committee. The budget contains three primary sources of revenue. The levy membership charge is expected to collect \$232,904 (a decrease of 1.8% from last year), continuing EDA & DOT grants will total \$123,068 (a decrease of 7% from last year), and project revenues will collect about \$435,100 (up about 9% from last year). Overall total budget revenue is expected to be about \$793,372. Overall expenditures are expected to be \$755,174, which will result in a fund balance of about \$38,000.

The goal of lowering the cost of membership was again met. Each county will see a decrease in membership charges. Budget growth is based on securing grants and other projects for members throughout the region as reflected in the "project" portion of the budget.

MR. LAWRENCE also stated that the levy service charge set at the last meeting “not to exceed” 0.001 percent, when applied to RE values it was set at 0.000964%. Since 2000 the rate has decreased 65%.

MS. NALL made a motion to approve Resolution 2014-9 to adopt the 2015 Annual Budget, and MR. LEE seconded this motion. Motion carried.

5.5 Annual Program Reports

MR. LAWRENCE stated that 2014 was a very busy year for each Program area. He then introduced staff to provide a brief summary of activities in each of the five program areas:

Economic Development (ED) – MR. PEIFFER stated work for the Economic Development District Activities included the preparation of the Comprehensive Economic Development Strategy (CEDS); EDA Public Works Grants; and Specialized Studies. He also reviewed assisting county EDC’s and Regional EDOs in our Region as well as assisting communities and counties with planning/strategies.

MR. LAWRENCE added that the NCWRPC also manages two revolving loan funds, one is the USDA - Regional Revolving Loan Fund and the other is the HUD Community Development Loan Fund.

Geographic Information Systems (GIS) – MR. FAUST provided information on the work of this area such as 911 mapping, emergency response atlas, parcel mapping, land use mapping, ginseng inventory, project mapping and graphics, computer networking.

Intergovernmental Coordination (IGOV) – MR. FAUST stated that this area includes the North East Wisconsin Public Safety Communications (NEWCOM), North East SCIP Implementation Council (NSIC), and Wisconsin Regional Orthophotography Consortium (WROC).

MR. LANDEAU also mentioned the Storm Water Coalition project, which includes Marathon County, and several cities in the region.

Land Use (LU) – MR. HEIDER stated that the work for this program area included Outdoor Recreation Plans, All Hazard Mitigation Plans, Farmland Preservation Plans, Land & Water Resource Plans, and Comprehensive Plans. MR. PEIFFER provided an update on the Regional Livability Plan, which is the update to the 2003 Regional Comprehensive Plan.

Transportation (TR) – MR. LANDEAU provided information on the work being provided for the members of our Region, such as the Northwoods Rail Transit Commission and several Transportation projects which include the city of Merrill plan, Marathon County Para-transit Needs Analysis, with upcoming projects for Urban Boundary/Functional Class Updates.

5.6 Review Tentative 2015 Work Plan

MR. LAWRENCE provided a brief overview of the Work Plan for 2015. He stated that it is reviewed at the end of the year and is adopted in January. In all about 60 projects are listed for next year already. He asked that if anyone knew of any others to contact him.

5.7 County Issues Roundtable Discussion

MR. LAWRENCE asked if there were any comments or questions for staff. He mentioned that this item was on the agenda to hear any comments they might have about things going on in their communities or general questions about the organization. There was some general discussion.

5.8 Announcements

MR. LAWRENCE stated that the next Commission Meeting was scheduled for January 28, 2015. It would likely be held at a new location.

6.) ADJOURNMENT:

MR. MILLAN asked for a motion to adjourn the meeting. MR. RUDOLPH made the motion to adjourn, seconded by MR. Nye. Motion carried.

Lunch was provided following the meeting.

NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

Minutes Approved on _____.

Chair, Vice-Chair, or Secretary-Treasurer